Beginning of the Walk:
1. Have each participant choose their clipboard.
2. Review the purpose & rules of the learning walk:
   a. No Phones
   b. No negative feedback...only positive feedback
   c. Try to fit the feedback into the Noble Academy way slots. You can circle a specific facet inside of the NA box, if you see that thing directly.
   d. Your feedback form will be given to the teacher visited after the walk, so write it with that audience in mind.
   e. The walk is sacred time. Enjoy your time with your colleagues and your time seeing things you wouldn’t normally see.
3. Determine your schedule
   a. Announce to the participants anyone who has INVITED the walk to their classroom.
   b. Remind everyone which divisions your walk is focused on.
   c. Ask for any additional suggestions (you can use the schedules in this binder to help).
   d. Come to consensus of 3 or 4 rooms to visit.
4. Consider a quick bathroom break before you go to make sure everyone is on their game!

After the Walk:
1. Pass out the Learning Walk Takeaway forms
   a. Invite Walkers to fill it out during the debrief
2. Debrief
   a. Start with the first room visited and ask people to share things they noticed or wrote down. Help the discussion along if necessary.
   b. Gather all the papers for teacher 1.
   c. Repeat this process for each room visited.
   d. Ask your walkers the final question of “Is there anything you saw that you will be able to apply immediately to your teaching practice?”
3. Thank your walkers and send them on their way.
4. Note on the attendance sheet (W = Walker, I = Invited, V = Visited)
5. Feedback for teachers who were visited:
   a. Write a post-it note (or email) to each teacher who you visited and thank them for welcoming the walk. Also try to mention one positive thing you saw in their room.
   b. Staple the feedback sheets together (put the post-it on top) and deliver to each classroom (you can just put them on the desk if the teacher is teaching).